

## APPLE PIE & CHAI 🔕



November, 2023

## **Virtual Admin Support for AEC Firms**





ISP's super flexible and talented team of Virtual Admins is here to make your life super easier with super professional virtual support services designed just for AEC firms and general contractors. We can help you with the below admin tasks:

- Construction Admin Services RFI/Submittals Handling
- Managing Spreadsheets & Online Records
- Word Processing, Data Entry & Data Processing
- Estimating & Tracking all Invoices, Work Orders & Project Schedules
- Project Management
- Accounting Support Services
- CRM Management
- Document Production
- Scheduling & Calendar Management









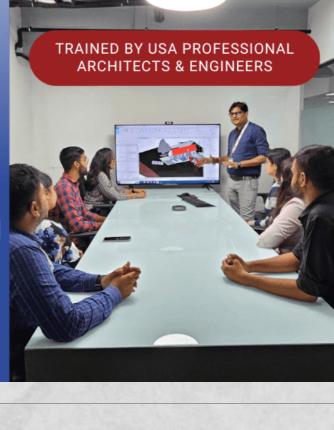
As part of our 2023 CSR initiative, we organized 'Diwali Diya Delight,' an event focused on aiding the needy people. We purchased handmade earthen diyas to support local artisans, and encouraged our employees to paint and donate them. A dedicated booth was set up, creating a vibrant atmosphere filled with joy and colors. Our employees enthusiastically participated, contributing to the success of this meaningful initiative.

View More



It's time to stand out in a competitive **Architecture and Engineering industry.** 

Solid reasons why you must adopt the strategy of hiring remote A/E staff



advances to Jharkhand Women's Asian Champions Trophy Ranchi 2023 Final against Japan.

Indian Women's Hockey Team beats Korea 2-0,



Asian Champions Trophy Ranchi 2023 Semi-Final, earning a spot in the upcoming Final against Japan at the Marang Gomke Jaipal Singh AstroTurf Hockey Stadium. Goals from Salima Tete (11') and Vaishnavi Vitthal Phalke (19') propelled India to the win. India dominated from the start, with Tete's stunning goal breaking the deadlock in the 11th minute. In the second quarter, Vaishnavi doubled the lead after a penalty corner. Despite challenges in the second half, including playing with nine players for a brief period, India held on for a thrilling 2-0 win and advanced to the Final.









